**Western- Fanshawe Nursing Students’ Association**

**VP Communications** Application Form

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, feel that I would be a good candidate for the Nursing Students’ Council (NSA) VP Communications. I understand the role of the VP Communications as per the constitution and will fulfill this role to the best of my ability if selected.

The constitution of the NSA states the role and criteria of the NSA VP Communications as follows:

* 1. VP Communications
		1. Create, update and oversee the Nursing Students’ Association Website.
		2. Promote the NSA brand in a positive manner to the student body.
		3. Create event posters and cover photos for NSA’s functions and events for Year Reps to promote in their class pages.
		4. Update NSA’s bulletin boards when needed and calendar monthly.
		5. Shall take photos or ask other NSA members for photos to post on NSA’s website and social media pages.
		6. Shall work alongside the Year Reps and to make sure all members of the student body are informed about all events going on within the NSA.
		7. Work with the VP’s to promote activities throughout the year
		8. Shall promote activities in accordance with the Student Code of Conduct as put forth by UWO. Shall promote all activities in accordance with the USC guidelines.
		9. Shall promote fundraising activities of the NSA.
		10. Shall have a voice and a vote on the NSA.
		11. Shall attend a minimum of three NSA sponsored events and one FHSSC event.
		12. Shall submit a final report to the incoming executive no later than May 1st of the electoral term.
		13. Shall hold office hours each week for a minimum of one hour.
		14. For updating/software purposes only, will have signing privileges for USC account, if need be.

Signing below confirms your commitment to the role of NSA VP Communications should you be selected.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This form must be returned to the incoming NSA President, Vivianne Quang (vquang@uwo.ca), **and** VP Communications, Adrian Lee (alee659@uwo.ca) by Saturday, March 9th at 11:59 p.m.

**Note:** Please prepare a portfolio of photos/videos/posters/website designs and other promotional materials you see fit for this position to the interview.